LARMERBROWN

LMS365
Implementation Service
DATASHEET

LMS365 leverages your existing Microsoft 365 environment, making it easy for you to deliver state-of-the-art learning and training through a familiar environment, supported by cutting edge technology.

Incorporating technical consultancy, training and support, our LMS365 Implementation Service is designed to ensure you are quickly and efficiently prepared to achieve maximum benefit from this robust learning management platform.

Our service comprises a series of carefully planned sessions.

Installation (3 days)
This assignment begins with a pre-call to discuss the installation pre-requisites and set-up. The installation requirements for LMS365 are minimal but do include SharePoint online and Azure AD for each user.

The first day covers initial installation, followed by one day to install the Power BI reporting and test templates. The final day encompasses external / guest user installation.

Discovery Workshop (3-5 days depending on client requirement)
Our Discovery Workshop is designed to provide key stakeholders with a thorough understanding of LMS365 and how the technology can support their organisational learning objectives.

The Agenda is customised to suit your organisation's specific requirements and can also include an optional Acceptance Testing phase.

Who Should Attend:
- Learning and Development Managers
- Lead Instructors
- Administrators, and other stakeholders

Session 1	Demo of LMS365 from Learner and Administrator perspectives
Session 2	Review of Learning Objectives including priorities, roles and responsibilities, timelines and restrictions
Session 3	Branding guidelines / options
Session 4	Discuss and create course catalogues, including uploading learning assets
Session 5	Discuss and create learning paths aligned to job roles and requirements, with pre-requisites
Session 6	Discuss and create workflow including due dates and expirations
Session 7	Manage Certifications
Session 8	Reporting
Session 9	Discuss and agree best practices
Session 10	Upload and test SCORM content from existing authoring tools

Training
You will be given access to online learning for all LMS365 Administrators, Trainers, Content Authors, etc. Full course outlines are available.

We can also provide hands-on, facilitated training to ensure both Administrator and Learner understanding of LMS365, and help minimise support calls. This training is customised to your requirements and delivered in short sessions, either face to face or online.

Support
Our Support Agreements are bespoke and can include technical and feature/ function support, as well as consulting support. Agreements are contracted in multiples of eight hours (1 day) and include monthly reports. Application issues will be escalated directly with the software vendor and managed on your behalf.