

ENGAGE PROCESS SUITE

Training Course Outline

DATASHEET

Course Overview

Course Duration

- 10 hours

Delivery

- Online and Classroom

Who Should Attend

- Business Process Owners

Course Content

- Features and Functions
- Getting Started
- Mapping a Process
- Changing Layout
- Analysis
- Print/Export
- User Environment
- Collaboration

How to Book

For more information about this training or to enrol onto the Engage Process Suite course, please contact our Sales Team:

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Course Objectives

This interactive training course provides delegates with a solid understanding of the features and functions of the Engage Process Suite, encompassing the Modeler and the Viewer, together with supporting modules.

The course includes initial features and functions training which is provided via a series of video tutorials, followed by in-depth, hands-on instruction. This course structure ensures that delegates not only learn the features but understand how these can be successfully applied on their own projects. The hands-on sessions include realistic scenarios which encourage delegates to consolidate their understanding.

Once the delegate has completed the introductory features and functions tutorials, they can proceed with hands-on, facilitated learning delivered in a classroom environment. Online sessions can be provided as an alternative to the classroom, if required.

Delegates have access to telephone support on all features and functions covered during the course for three months following completion of the training.

About Larmer Brown

Larmer Brown has been delivering learning solutions to corporate clients since 1984. Our services have evolved in order to deliver a portfolio of offerings to support clients through each phase of their learning project, system implementation or upgrade.

Larmer Brown is an approved Reseller and Services Partner for Engage Process.

Engage Process Suite Training

Tutorials

Lesson	Topic
Getting Started	<ul style="list-style-type: none"> Getting Started How can I create my own Iconset How can I temporarily hide icons in my process map
Workshops	<ul style="list-style-type: none"> How to Map a Process How to Add Information to your Process How to Map a more Complex Process How to change the layout of a Process How can I facilitate a brainstorm session How can I use the information of a brainstorm in a process How can I add extra properties
Analysis	<ul style="list-style-type: none"> How can I do mathematical analysis of my process How can I see two processes in one screen How can I compare the results of two processes
Print/Export	<ul style="list-style-type: none"> How can I create an overview in Excel with process improvement tips Which reports are available
Setting up Environment	<ul style="list-style-type: none"> How can I create and maintain tables for roles, documents, IT systems, locations, etc How can I maintain users and access to modules
Collaboration/ Publications	<ul style="list-style-type: none"> How can we work with multiple persons at the same time in one project How to share and / or submit processes and/ or diagrams How can I set up and / or change the authorisation

Hands-on Workshop (1 day onsite / 6 hours remote)

Following on from the features and functions tutorials, this hands-on workshop focusses on delegates creating pre-defined models. This can be delivered in the classroom over one day, or divided into smaller, bite-sized lessons (over 6 hours) and delivered as a facilitated online experience.

Delegates have access to an experienced Instructor throughout the training.

Delegates may be able to bring their own specific process to model, as part of the workshop, however this is dependent on the complexity of the processes involved.