

LMS365

Services

DATASHEET

LMS365 leverages your existing SharePoint or Office 365 environment, making it easy for you to deliver state-of-the-art learning and training through a familiar environment, supported by cutting edge technology.

Incorporating technical consultancy, training and support, our LMS365 implementation services are designed to ensure you are quickly and efficiently prepared to achieve maximum benefit from this robust learning management platform.

Our Implementation Services comprise a series of carefully planned sessions to effectively prepare your organisation for implementation.

Installation (1 day)

This assignment begins with a pre-call to discuss the installation pre-requisites and set-up. The installation requirements for LMS365 are minimal but do include SharePoint online and Azure ID for each user.

Discovery Workshop (3 days)

Session 1	Demo of LMS365 from Learner and Administrator perspectives
Session 2	Review of Learning Objectives including priorities, roles and responsibilities, timelines and restrictions
Session 3	Branding guidelines / options
Session 4	Discuss and create course catalogues, including uploading learning assets
Session 5	Discuss and create Learning Paths aligned to job roles and requirements, with pre-requisites
Session 6	Discuss and create workflow including due dates and expirations
Session 7	Manage Certifications
Session 8	Reporting
Session 9	Discuss and agree best practices

Our Discovery Workshop is designed to provide key stakeholders with a thorough understanding of LMS365 and how the technology can support their learning objectives. The Agenda is customised to suit your organisation's specific requirements.

Who Should Attend:

- Learning and Development Managers
- Lead Instructors
- Administrators, and other stakeholders

Training

We can provide hands-on, facilitated training to ensure both Administrator and Learner understanding of LMS365 and help minimise Support calls. The training is customised to your requirements and delivered in short sessions, either face to face or online.

Support

Our Support Agreements offer a personalised service and can include technical and feature/ function support for your LMS365 Administrators. We will escalate any application issues directly to the software vendor and manage them on your behalf. If required, the Agreement can be extended to include consulting support.

Support Agreements are contracted in multiples of eight hours (one day). Monthly reports are provided, outlining the details of all support requests received.

About Larmer Brown

Larmer Brown has provided change management and learning solutions to corporate clients since 1984. Our primary objective is to help organisations with the implementation of learning initiatives through content development and training delivery programmes.